

**MINUTES** of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 25th day of April, 2018.

**PRESENT:** **Robert Anderson, Chairman**  
**Jerome D. Schad, Vice Chairman**  
**Karl J. Simmeth, Jr., Treasurer**  
**Joseph T. Burns, Secretary to the Authority**  
**Robert J. Lichtenthal, Jr., Deputy Director**  
**Earl Jann, Executive Director**  
**Terrence McCracken, Deputy Administrative Director**  
**Paul Riester, Director of Administration**  
**Karen Prendergast, Comptroller**  
**Jacqueline Mattina, Deputy Associate Attorney**

**ATTENDEES:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, April 19, 2018.

**III. - APPROVAL OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, April 19, 2018.

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

## ITEM 1

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## Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0520-18	2	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2018 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 10,000.00 415.00 9,585.00	4/23/2018	265.00
1.2	0528-19	20	AUTO AND TRUCK DEALER REPAIRS - DELACY ECWA DELACY FORD INC (TRANSIT RD ELMA) Effective 2/01/2018 Thru 1/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 3,595.93 16,404.07	4/23/2018	28.36
1.3	0528-19	21	AUTO AND TRUCK DEALER REPAIRS - DELACY ECWA DELACY FORD INC (TRANSIT RD ELMA) Effective 2/01/2018 Thru 1/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 20,000.00 3,710.29 16,289.71	4/23/2018	114.36
1.4	0609-EE6	7	CONT-EE-006 - SERVICES ENDING 3/31/18 ENG DEPT - GEOGRAPHIC INFORMATION SYSTEM CONSULTANT ECOLOGY AND ENVIRONMENT INC Effective 5/25/2017 Thru 4/30/2020 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 250,000.00 67,426.87 182,573.13	4/23/2018	5,962.50
1.5	0700-18	17	EMERGENCY WATERLINE REPLACEMENT ECWA E & R GENERAL CONSTRUCTION INC Effective 4/01/2016 Thru 6/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 826,623.46 711,109.44 115,514.02	4/23/2018	223,771.08
1.6	1053-16GL	67	LIQUID CHLORINE 04/18/18 STURGEON PT. JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 529,000.00 310,523.00 218,477.00	4/23/2018	5,290.00

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1.7	1101-18	18	WATER MAIN MATERIALS CONTRACT ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2018 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 650,000.00 70,996.10 579,003.90	4/23/2018	523.40
				ECWA SUPPLIER CONTRACT	
1.8	1101-18	19	WATER MAIN MATERIALS CONTRACT ECWA K & S CONTRACTORS SUPPLY INC Effective 1/01/2018 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 650,000.00 73,720.10 576,279.90	4/23/2018	2,724.00
				ECWA SUPPLIER CONTRACT	
1.9	1401-18	14	NFG GAS PURCHASED - 2018 ECWA NATIONAL FUEL Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00 16,937.41 133,062.59	4/23/2018	347.96
1.10	1405-18	8	SWAN RAMP PARKING - 2018 3279 GROUP INC ECWA 3279 GROUP INC Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00 2,028.00 2,972.00	4/23/2018	315.00
1.11	1407-18	15	NYSEG POWER PURCHASED - 2018 ECWA NYSEG Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 330,000.00 69,939.75 260,060.25	4/23/2018	4,140.11
1.12	1411-18	18	716-N73-2152 STP SWCHYD N/G CIRCUIT APR. ECWA VERIZON (P O BOX 15124) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 350,000.00 24,151.68 325,848.32	4/23/2018	14.72

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1411-18CEL	23	TABLETS, LAPTOPS, AIRCARDS - MARCH 2018 ECWA VERIZON WIRELESS (PO BOX 408 NEWARK) Effective 8/16/2017 Thru 8/15/2018	4/23/2018	4,031.60
			NEW YORK STATE CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 84,749.66 65,250.34		
1.14	1411-18CEL	24	CELLULAR PHONE SERVICE - MARCH 2018 ECWA VERIZON WIRELESS (PO BOX 408 NEWARK) Effective 8/16/2017 Thru 8/15/2018	4/23/2018	2,457.68
			NEW YORK STATE CONTRACT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 87,207.34 62,792.66		
1.15	1415-18	14	NATIONAL GRID POWER PURCHASED - 2018 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2018 Thru 12/31/2018	4/23/2018	6,950.35
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 209,711.58 790,288.42		
1.16	1415-18	15	HOLD POLE INVOICES PAID UNDER PROTEST ECWA NATIONALGRID Effective 1/01/2018 Thru 12/31/2018	4/23/2018	14,349.77
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 224,061.35 775,938.65		
1.17	1424-NC34	42	CONT-NC34, ENG SERVICE THROUGH 3/24/18 STURGEON POINT RAW WATER PUMP STATION NUSSBAUMER & CLARKE INC Effective 7/09/2015 Thru 12/31/2018	4/23/2018	2,083.28
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			700,611.00 520,060.09 180,550.91		
1.18	1424-NC34	43	CONT-NC34, ENG SERVICE THROUGH 3/24/18 STURGEON POINT RAW WATER PUMP STATION NUSSBAUMER & CLARKE INC Effective 7/09/2015 Thru 12/31/2018	4/23/2018	4,000.00
			CONSULTANT		
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			700,611.00 524,060.09 176,550.91		

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1.19	1424-NC35	18	CONT-NC35, ENG SERVICE THROUGH ELECTRICAL SUBSTATION -BALL PUMP STATION NUSSBAUMER & CLARKE INC Effective 11/01/2016 Thru 12/31/2018	3/24/18 4/23/2018	6,488.16
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			432,765.00 228,585.16 204,179.84		
1.20	1424-NC36	13	NC-36, ENG SERVICE THROUGH WATER SYSTEM IMPROVEMENTS-CLARENCE,CHTN CONSULTANT NUSSBAUMER & CLARKE INC Effective 4/28/2017 Thru 12/31/2018	3/24/18 4/23/2018	3,600.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			201,590.00 112,901.00 88,689.00		
1.21	1787-18	3	SUNOCO GAS FOR 2018 STURGEON POINT WEX BANK Effective 1/01/2018 Thru 12/31/2018	4/23/2018	890.19
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			15,000.00 2,509.31 12,490.69		
1.22	1903-22	16	RENT PAYMENTS TO ELLICOTT SQUARE-5 YEAR ADMINISTRATION ELLICOTT GROUP LLC Effective 5/01/2017 Thru 4/30/2022	4/23/2018	19,496.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,219,784.00 282,945.20 936,838.80		
1.23	200776	188	PEST / RODENT CONTROL - 2013-2018 VARIOUS LOCATIONS - ECWA ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	4/23/2018	55.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 14,930.00 5,070.00		
1.24	200776	189	PEST / RODENT CONTROL STURGEON POINT ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	4/23/2018	55.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 14,985.00 5,015.00		

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1.25	200776	190	PEST / RODENT CONTROL VANDEWATER TREATMENT PLANT ASHLAND PEST CONTROL INC Effective 1/01/2013 Thru 5/31/2018	04/12/2018 4/23/2018	55.00 ERIE COUNTY CONTRACT
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 15,040.00 4,960.00		
1.26	2017005	152	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	4/23/2018 NONE	111.62
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 8,855.79 1,143.21		
1.27	2017005	153	AUTO PARTS - ADVANCE AUTO PARTS MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019	4/23/2018 NONE	64.74
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			9,999.00 8,920.53 1,078.47		
1.28	2017011	45	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019	4/23/2018	1,583.57 NEW YORK STATE CONTRACT
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			56,000.00 37,464.45 18,535.55		
1.29	2018002	4	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT PERTECH INC Effective 1/01/2018 Thru 12/31/2018	4/23/2018	248.39
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,500.00 1,236.04 6,263.96		
1.30	2018002	5	MAINTENANCE AND REPAIR OF HALOGEN VALVES STURGEON POINT AND VANDEWATER PLANTS PERTECH INC Effective 1/01/2018 Thru 12/31/2018	4/23/2018	490.87
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			7,500.00 1,726.91 5,773.09		

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1.31	2030-17	55	DELIVERY SERVICES 2017-2021 VAN DE WAT. UNITED PARCEL SERVICE Effective 3/21/2017 Thru 3/20/2021 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00 2,115.75 12,884.25	4/23/2018 NEW YORK STATE CONTRACT	104.29
1.32	2604-15UNI	618	TOWEL, UNIFORM SERVICE 04-09-18 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 77,720.53 7,279.47	4/23/2018 NONE	245.24
1.33	2604-15UNI	619	TOWEL, UNIFORM SERVICE 04/10/2018 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 77,823.85 7,176.15	4/23/2018 NONE	103.32
1.34	2604-15UNI	626	TOWEL, UNIFORM SERVICE 04-16-18 RUGS ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,428.04 6,571.96	4/23/2018 NONE	145.91
1.35	2604-15UNI	628	TOWEL, UNIFORM SERVICE 04/17/2018 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,776.62 6,223.38	4/23/2018 NONE	103.34
1.36	2604-15UNI	629	UNIFORM SERVICE 04/18/18 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 78,859.34 6,140.66	4/23/2018 NONE	82.72



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1.37	2714-19	65	202-873122501-001 VDW P/OP AND TV MAY 18 ECWA TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 300,000.00 72,695.13 227,304.87	4/23/2018	529.91 NEW YORK STATE CONTRACT
1.38	2714-19	66	202-198249501-001 STP POINT TO POINT MAY STURGEON POINT TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 300,000.00 73,217.68 226,782.32	4/23/2018	522.55 NEW YORK STATE CONTRACT
1.39	2821-CH009	11	CH-009, ENGR SERVICE THROUGH 3/30/18 WATER SYSTEM IMPROVEMENTS-VARIOUS CHA CONSULTING, INC Effective 4/28/2017 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 201,766.00 103,874.33 97,891.67	4/23/2018	4,469.38 CONSULTANT
1.40	2824-13	60	AVL VEHICLE LOCATION SYSTEM - ECWA ENTIRE ECWA SERVICE AREA CALAMP WIRELESS DATA SYSTEMS INC Effective 10/01/2013 Thru 5/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 150,000.00 135,894.48 14,105.52	4/23/2018	1,513.66
1.41	3407-17	8	CONT-MF79, ENG SERVICE THROUGH 3/31/18 VAN DE WATER PLANT ARCADIS OF NEW YORK INC. Effective 6/22/2017 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 223,000.00 96,675.00 126,325.00	4/23/2018	9,220.00 CONSULTANT
1.42	4121-18	14	WATER MAIN MATERIALS CONTRACT ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 225,000.00 11,503.10 213,496.90	4/23/2018	776.00 ECWA SUPPLIER CONTRACT

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	5697-18	3	SHORT TERM TOWER LICENSE AGREEMENT-JUNE ECWA JUNE RENT GLOBAL SIGNAL ACQUISITIONS LLC Effective 1/11/2018 Thru 1/12/2023 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 42,885.12 2,019.90 40,865.22	4/23/2018	673.30
1.44	6209-17	57	POLYALUMINUM CHLORIDE COAGULANT ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 683,673.97 264,069.78 419,604.19	04/17/18 4/23/2018	4,318.92
1.45	6209-17	58	POLYALUMINUM CHLORIDE COAGULANT ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 683,673.97 270,754.62 412,919.35	4/23/2018	6,684.84
1.46	6449-18	49	GROUP DT-5541 & DT-5542 INV #ECWADO40718 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 1,402,666.74 3,597,333.26	4/23/2018	1,537.00
1.47	6666-18	140	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA 8CY FRONTLIFT SERVICE CENTER MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 3/30/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 213,099.00 112,174.02 100,924.98	4/23/2018 CONTRACTOR	361.20
1.48	6666-18	141	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA SC CARDBOARD MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 3/30/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 213,099.00 112,238.52 100,860.48	4/23/2018 CONTRACTOR	64.50

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1.49	7045-18HR	14	HEALTHWORKS - WNY LLP HUMAN RESOURCES / DRUG TESTING HEALTHWORKS-WNY LLP (CHICAGO IL) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 19,000.00 3,402.28 15,597.72	4/23/2018	51.54
1.50	7133-19	18	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2018 Thru 1/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 40,000.00 2,941.67 37,058.33	4/23/2018	121.30
1.51	7320-18	2	ROUTE 5 SAFETY SHOES ERIE COUNTY WATER AUTHORITY ROUTE 5 BOOTS & SHOES Effective 4/01/2018 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000.00 450.00 4,550.00	4/23/2018	150.00
1.52	7722-WSA12	10	WSA-12, ENGR SERVICE THRU 3/31/18 WATER SYSTEM IMPROVEMENTS - AMTN,CHTN CONSULTANT WM SCHUTT & ASSOCIATES PC Effective 4/28/2017 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 201,406.00 133,433.30 67,972.70	4/23/2018	30,736.80
1.53	7880-18	3	TOWER LICENSE AGREEMENT JUNE 2018 ECWA SUBCARRIER COMMUNICATIONS INC. Effective 1/11/2018 Thru 1/12/2023 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 97,157.16 4,575.00 92,582.16	4/23/2018	1,525.00
1.54	8128-18	16	POSTAGE 2018 04/11/18 - 04/17/18 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2018 Thru 12/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 400,000.00 96,635.33 303,364.67	4/23/2018	5,687.35
Total Master P/O Releases:				54	380,235.78

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## Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEK18-0026	HEALTH PREMIUM REIMB APRIL 2018 HEATH PREMIUM REIMB - RETIREE PAUL SIENKIEWICZ	4/23/2018	1,303.63
2.2	CAM118-026	CAUSTIC PUMP VDW BURT PROCESS EQUIPMENT INC	4/23/2018	3,675.56
2.3	CAM118-028	BELTS FOR EF-20 MAIN PLANT POOLEY, INC.	4/23/2018	98.24
2.4	GJL18-0030	INSTALLATION OF CELLUAR SIGNAL EXTENDERS STURGEON POINT C SQUARED SYSTEMS, LLC	4/23/2018	9,015.00
2.5	GJL18-0042	SECURITY CAMERA REPLACEMENT SERVICE CENTER SIMPLEX GRINNELL LP	4/23/2018 NEW YORK STATE CONTRACT	11,189.30
2.6	GJL18-0043	RICOH PRINTER MAINT - 2ND QUARTER 2018 DATA PROCESSING RICOH USA INC	4/23/2018 NEW YORK STATE CONTRACT	4,082.58
2.7	GJL18-0044	MAINT/SUPPORT - CISCO EQUIPMENT DATA PROCESSING C S BUSINESS SYSTEMS, INC	4/23/2018 NEW YORK STATE CONTRACT	443.22
2.8	GJL18-0045	MAINT/SUPPORT - CISCO EQUIPMENT DATA PROCESSING C S BUSINESS SYSTEMS, INC	4/23/2018 NEW YORK STATE CONTRACT	1,649.17
2.9	GJM18-0026	FLOC HOUSE ROOF - STURGEON POINT STRUGEON POINT GARLAND/DBS INC.	4/23/2018 ALLIANCE CONTRACT	487,047.00
2.10	GJM18-0033	MEMBERSHIP RENEWAL - R STOLL DISTRIBUTION AMERICAN PUBLIC WORKS ASSOC (KANSAS CITY	4/23/2018	211.00

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2.11	GJM18-0034	REGISTRATION FOR SAMPO CONFERENCE 2018 ADMINISTRATION SAMPO	4/23/2018	100.00
2.12	JAT18-0004	NOTARY PUBLIC RENEWAL-PENELOPE POREBSKI NOTARY RENEWAL ERIE COUNTY CLERKS OFF (25 DELAWARE BFLO	4/23/2018	40.00
2.13	JJM18-0016	EXTENDED SUPPORT PROF WITH TS PLANTS AUTOMATECH INC (138 INDUSTRIAL RD	4/23/2018	1,125.00
2.14	JJM18-0017	BIOTECH COMPRESSOR VAN DE WATER HACH COMPANY	4/23/2018	3,088.48 NEW YORK STATE CONTRACT
2.15	JMW18-0090	HYDRANT PARTS KENNEDY K-81 REPAIR OF HYDRANTS CORE & MAIN	4/23/2018	1,865.88
2.16	JMW18-0095	MISCELLANEOUS TOOLS LINE MAINTENANCE GRAINGER (BUFFALO)	4/23/2018	417.00 NEW YORK STATE CONTRACT
2.17	JMW18-0096	RESTOCK OF MATERIALS VENDING MACHINES FASTENAL COMPANY	4/23/2018	756.78 NEW YORK STATE CONTRACT
2.18	JMW18-0098	28" PRY BARS ECWA FASTENAL COMPANY	4/23/2018	787.32 ALLIANCE CONTRACT
2.19	JMW18-0099	HYDRANT PARTS A.P. SMITH STORES CORE & MAIN	4/23/2018	41.88
2.20	JMW18-0103	TOOLS, MISCELLANEOUS STORES MSC INDUSTRIAL SUPPLY CO INC	4/23/2018	325.92 NEW YORK STATE CONTRACT

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	LJM18-0089	COPY PAPER NON-RECYCLED 85 VARIOUS LOGATION PRO BUSINESS SUPPLY	4/23/2018	725.00
2.22	LJM18-0090	BRADY LABEL PRINTER SUPPLIES ECWA GRAINGER (BUFFALO)	4/23/2018 NEW YORK STATE CONTRACT	842.00
2.23	PDM18-0081	AWWA PARTNERSHIP FOR SAFE WATER-2018 ERIE COUNTY WATER AUTHORITY AMERICAN WATER WORKS ASSOCIATION	4/23/2018	1,800.00
2.24	PDM18-0083	CONTROL YARD HYDRANT WARD TANK ERB CO INC	4/23/2018	73.63
2.25	PDM18-0084	TEST BALL REPAIRS TO WARD RD TANK K & S CONTRACTORS SUPPLY INC	4/23/2018	242.00
2.26	PDM18-0085	REPAIRS TO VACUUM TRAILER MAINTENANCE FERRY INC	4/23/2018	67.20
2.27	PDM18-0086	MISC TOOLS MAINTENANCE GENERATOR SHOP HANES SUPPLY INC	4/23/2018	163.02
2.28	PDM18-0087	MISC SUPPLIES CONTROL PUMP STATIONS V P SUPPLY CO INC	4/23/2018	117.39
2.29	PDM18-0088	REPAIRS TO FORKLIFT STP FORKLIFT BUFFALO LIFT TRUCKS	4/23/2018	42.49
2.30	SDB18-0111	VEHICLE PARTS/SUPPLIES LINE MAINT EASTENAL COMPANY	4/23/2018 ALLIANCE CONTRACT	133.01

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount	
2.31	SDB18-0112	VEHICLE PARTS/SUPPLIES LINE MAINT FASTENAL COMPANY	4/23/2018 ALLIANCE CONTRACT	69.80	
2.32	SDB18-0114	VEHICLE PARTS LINE MAINT KENWORTH OF BUFFALO NY INC	4/23/2018 ERIE COUNTY CONTRACT	227.92	
2.33	SDB18-0115	VEHICLE PARTS/SUPPLIES LINE MAINT KAMINSKI & SONS TRUCK EQUIPMENT	4/23/2018 ERIE COUNTY CONTRACT	17.79	
2.34	SLZ18-0052	AUDIT LETTER LEGAL/ACCOUNTING PHILLIPS LYTTLE, LLP	4/23/2018	486.50	
2.35	SLZ18-0054	MISC. REIMBURSEMENT - S KLUBEK ECWA SCOTT KLUBEK	4/23/2018	349.99	
2.36	SLZ18-0055	EXP REIM - L KOWALSKI ECWA LEONARD KOWALSKI	4/23/2018	428.35	
2.37	SLZ18-0056	EXP REIM - M. HAENDIGES ECWA MICHAEL HAENDIGES	4/23/2018	702.65	
2.38	SLZ18-0057	EXP REIM - S. DENZLER ECWA STEVEN DENZLER	4/23/2018	373.29	
2.39	SLZ18-0058	EXP REIM - R. STOLL ECWA RUSSELL J STOLL	4/23/2018	411.14	
Total Purchase Orders:				39	534,536.13

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount
3.1	JJM18-0008		SYTECH REPORTER SOFTWARE SCADA 2018-19 VAN DE WATER AND STRUGEON POINT AUTOMATECH INC (138 INDUSTRIAL RD EXTENDED SERVICE TO NOVEMBER 2018375	4/18/2018	375.00
			<u>Orig P/O Amt</u> <u>Amendments</u> <u>Total P/O Amt</u>		
			750.00              375.00              1,125.00		
3.2	PDM18-0074		ROSS VALVE REPAIR PARTS CONTROL STATIONS ROSS VALVE MFG CO, INC. FREIGHT	4/20/2018	31.49
			<u>Orig P/O Amt</u> <u>Amendments</u> <u>Total P/O Amt</u>		
			900.00              31.49              931.49		
Total Purchase Order Amendments:				2	406.49
Report Totals:				95	915,178.40 **



**VI. - UNFINISHED BUSINESS**

Approval of the Amendment to the Proposed Policy No. 94.0 (4/19/18)

Adoption of Policy No. 96.0 (4/19/18)

**VII. - NEW BUSINESS (RESOLUTIONS 2-4)****ITEM 2 - AUTHORIZATION TO DENY WAIVER OF CONFLICT**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, The Erie County Water Authority's (Authority) Bond Counsel, Barclay Damon has informed the Authority that there is a potential conflict of interest regarding the firm's current representation of the Authority and the Authority's underwriter for the proposed 2018 Bond Issuance, Jefferies, LLC; and

**WHEREAS**, The Authority's Finance Committee has investigated the issues surrounding this potential conflict; and

**WHEREAS**, The Finance Committee has deemed the conflict not waivable; and

**WHEREAS**, The Finance Committee recommends that the Authority's Board of Commissioners deem this conflict not waivable;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Authority's Board of Commissioners hereby denies the waiver of conflict requested by Barclay Damon.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 3 - AUTHORIZATION FOR A ONE-TIME WAIVER OF THE ERIE COUNTY WATER AUTHORITY'S PURCHASING POLICY & PROCEDURE**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, As a public benefit corporation, the Authority must conduct its operations in a manner that best serves the interests of its customers and the general public; and

**WHEREAS**, Heretofore and on the 30<sup>th</sup> day of April, 2013 the Board of Commissioners adopted an updated Purchasing Policy effective May 1, 2013; and

**WHEREAS**, This duly adopted policy and the Authority's procedures require the procurement of goods or services valued at or in excess of \$10,000.00 be subject to either a sealed competitive bid process or a request for proposals (RFP) process; and

**WHEREAS**, Due to a potential conflict of interest issue the Authority has deemed it to be in its best interests to retain an additional firm to provide bond counsel services for the Authority's proposed 2018 bond offering; and

**WHEREAS**, Due to market conditions it may not be in the Authority's best interests to delay the bond issuance for the time it would take to issue an RFP for bond counsel; and

**WHEREAS**, Robert J. Lichtenthal, Jr., Deputy Director recommends that the Board of Commissioners grant a one-time waiver of the Authority's Policy and Procedure mentioned above to allow the retention of alternate bond counsel;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners hereby grants a one-time waiver of the Authority's Purchasing Policy and Procedures mentioned above in the best interest of the Authority to retain an alternate bond counsel.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 4 - AUTHORIZATION TO ISSUE A REQUEST FOR INFORMATION IN ACCORDANCE WITH THE ERIE COUNTY WATER AUTHORITY'S PURCHASING POLICY & PROCEDURE**

Motion by Mr. Simmeth seconded by Mr. Schad

**WHEREAS**, As a public benefit corporation, the Authority must conduct its operations in a manner that best serves the interests of its customers and the general public; and

**WHEREAS**, Heretofore and on the 30<sup>th</sup> day of April, 2013 the Board of Commissioners adopted an updated Purchasing Policy effective May 1, 2013; and

**WHEREAS**, This duly adopted policy and the Authority's procedures provide for the solicitation for information and qualifications for potential services (RFI); and

**WHEREAS**, Due to a potential conflict of interest issue the Authority has deemed it to be in its best interests to retain an additional firm to provide bond counsel services for the Authority's proposed 2018 bond offering; and

**WHEREAS**, Due to market conditions it may not be in the Authority's best interests to delay the bond issuance for the time it would take to issue an RFP for bond counsel; and

**NOW, THEREFORE, BE IT RESOLVED:**

That the Board of Commissioners hereby directs Robert J. Lichtenthal, Jr., Deputy Director to issue a RFI to qualified legal firms to provide bond counsel services; and be it further

**RESOLVED:** That the Deputy Director is to report the results of the RFI to the Board of Commissioners at the next scheduled meeting and furthermore, to make a recommendation to the Board of Commissioners of a firm to provide bond counsel services for the Authority's proposed 2018 bond issuance.

Ayes: Three; Commrs. Anderson, Schad and Simmeth  
Noes: None

**VIII. - ADJOURNMENT**

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read 'J. T. Burns', with a long horizontal line extending to the right.

Joseph T. Burns  
Secretary to the Authority

SLZ